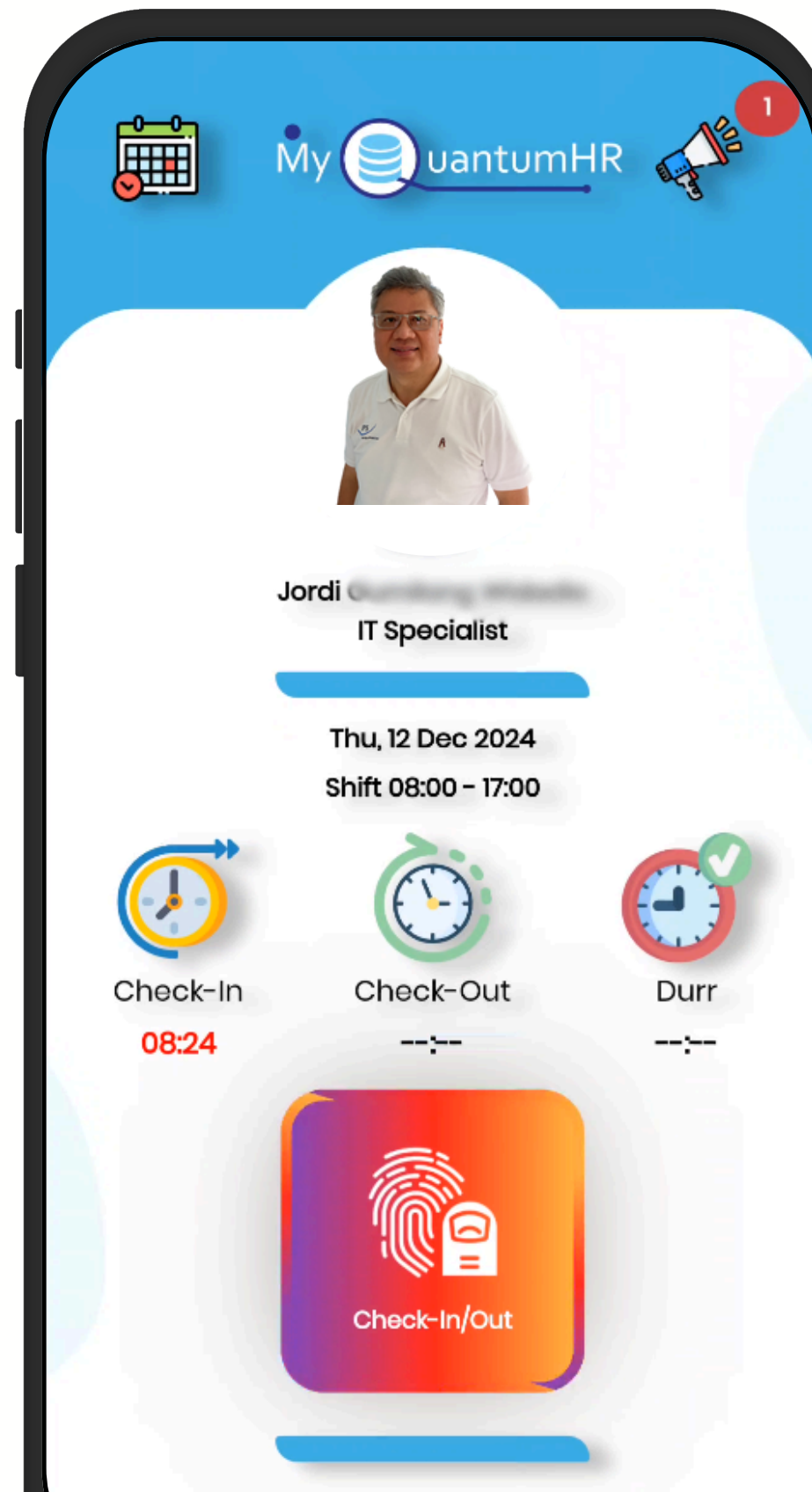# Features

● **Yours**

Profile Picture

Employee Name

Job Title

Today Schedule

Check in/out Time

Working Duration

● **Plan & Announcement**

Announcement

Schedule Planner
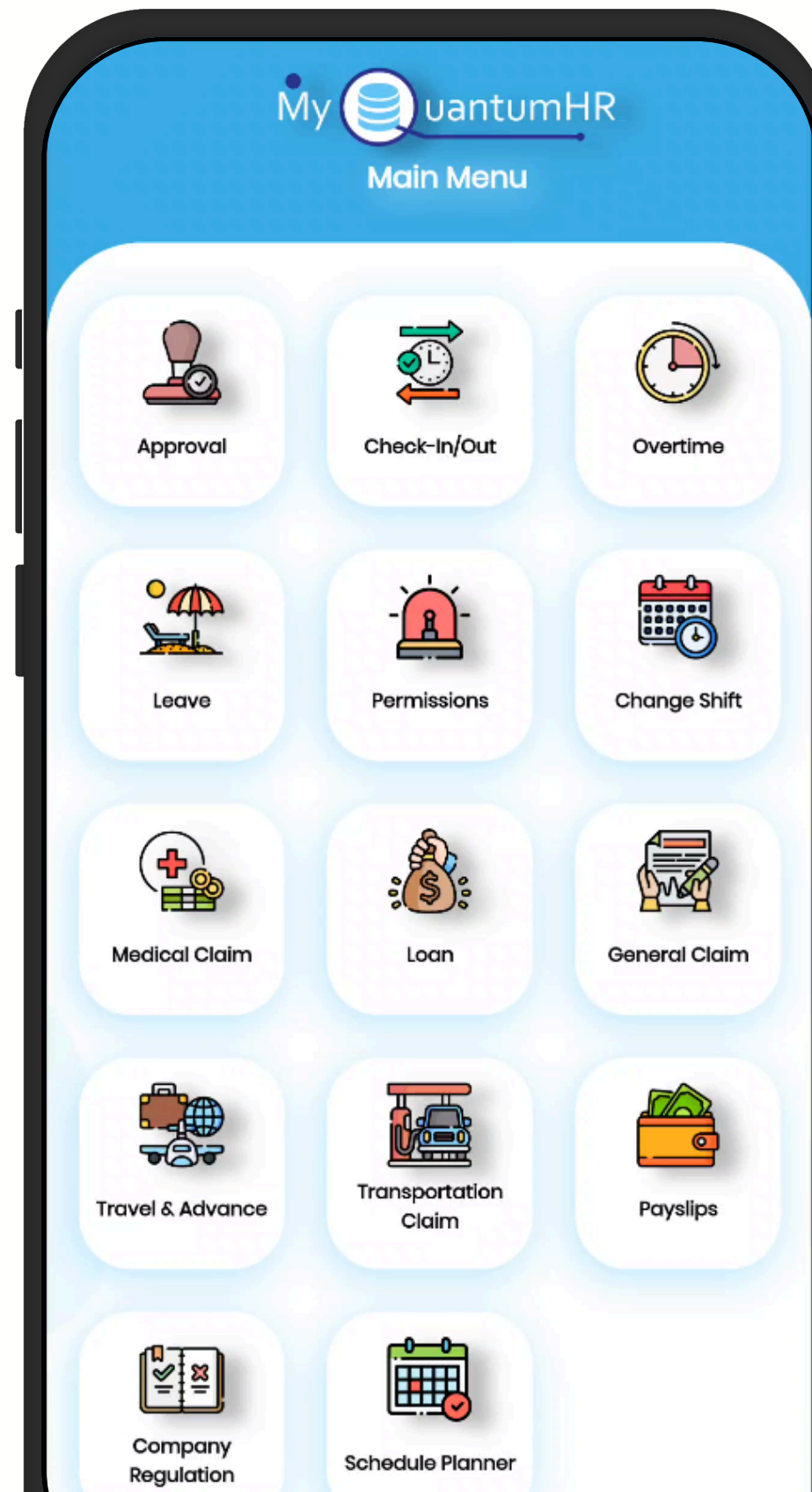
BACK

Features

● **Employee Attendance**

Check-in/out

Overtime

Leave

Permission

Change Shift

Schedule Planner

My **Q**uantumHR

Main Menu

Approval	Check-In/Out	Overtime
Leave	Permissions	Change Shift
Medical Claim	Loan	General Claim
Travel & Advance	Transportation Claim	Payslips
Company Regulation	Schedule Planner	

● **Loan & Claim**

Medical Claim

Loan

General Claim

Travel & Advance

Transportation Claim

● **Slip & Regulation**

Payslip

Company Regulation
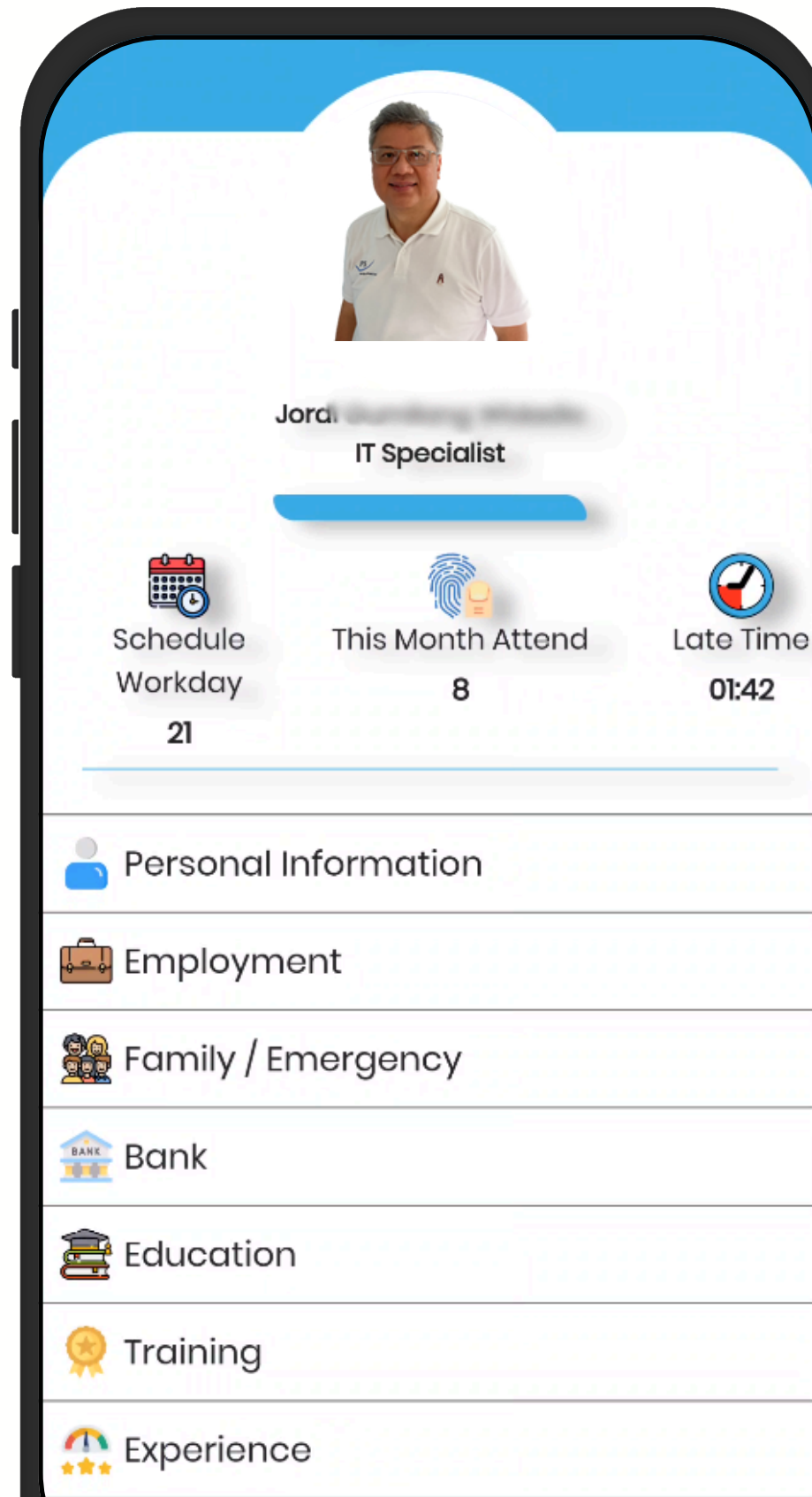
BACK

Features

● Personal Data

Personal Information

Employement

Family/Emergency

Bank

Education

Training

Experience